



MOBILE COUNTY EMERGENCY MANAGEMENT AGENCY

7350 Zeigler Boulevard
Mobile, Alabama 36608
(251) 460-8000

EXECUTIVE COMMITTEE MINUTES

July 13, 2022

PRESENT:

Chief A. Shayne Lovitte, City of Saraland
Mr. Eddie Kerr, Mobile County
Executive Director Lawrence Battiste, City of Mobile
Mr. Ronnie Adair, MCEMA
Mr. Mike Evans, MCEMA
Mrs. Diane Murphy, MCEMA
Mrs. Renetta Thames, MCEMA

Chief Lovitte called the meeting to order at 1:30 p.m.

APPROVAL OF JUNE 2022 MINUTES: Director Battiste made a motion to approve the June 2022 minutes; Mr. Kerr seconded the motion. The minutes were approved as presented.

APPROVAL OF JUNE 2022 CHECK REGISTERS: Director Battiste made a motion to approve, which was seconded by Mr. Kerr. The June check registers were approved.

APPROVAL OF JUNE 2022 FINANCIAL REPORTS: Director Battiste made a motion to approve the financial reports. Mr. Kerr seconded the motion, and the June financial reports were approved.

OLD BUSINESS:

- EOP Update – This project is underway, and we are in the process of updating the ESFs. We have approved two invoices for payment by the Mobile County Commission. There is a Teams meeting this Friday. The new FEMA lifelines are being implemented into the plan. We are not getting rid of the ESFs, but the lifelines line up with them. There are fewer lifelines, but they overlap, and some terminology has changed. Everything is moving along, with no issues.
- Storage Building Construction Project – Roy Lewis Construction has submitted a proposal of \$759,000 for a turn-key building. \$689,971 has been set aside for capital projects. We have pending obligated funds from FEMA of approximately \$80,000 from the COVID-19 Public Assistance that would make up the difference. It was agreed to have Patrick Dungan, Adams and Reese, review this proposal. Mr. Kerr made a motion to approve the construction pending legal approval. Director Battiste seconded the motion, which was unanimously approved.
- COVID-19 HMGP Update – There have been no changes.
- Signage Project – Wrico is scheduled to install the sign next week and Tag Team Lawncare will clear the area this weekend. After installation, the electrical contractor will wire in the electrical.



- Personnel Actions – Mr. Evans introduced Ms. Sherry Crush, who is another transfer from Mobile Fire-Rescue. Ms. Crush discussed her background.
- Resiliency Safety Summit – There have been several meetings so far. Mobile's Summit is scheduled for October 20th at the Gulfquest Maritime Museum. The Poarch Creek Indians will be providing lunch. Invitations will be sent later to approximately 200 people.
- RSA One-Time Lump Sum Payment to Retirees – Mr. Adair reviewed that the cost to our agency will be \$3,772. Mobile County Commission, as well as the City of Saraland, have approved for their retirees. Mr. Kerr made a motion, which was seconded by Director Battiste to approve this one-time payment.

NEW BUSINESS:

- Intern Program Proposal – Ms. Kim Bouler joined the meeting to introduce the MCEMA Internship Program. We will start with the University of South Alabama. While they don't have an Emergency Management program, they do have business, medical and EMS programs. Everything that is listed in their Graduate and Undergraduate programs is something that EM touches on. The interns can learn the EM side and how they can work together with us. So, it not only gives them academic credit but also gives us the opportunity to get EM out in the community. Another part is the DOD SkillBridge program. Six months before a military service member is discharged, the DOD will fund that service member to go out into the community and get integrated into a civilian job. This is an unpaid internship with no promise of future employment. Graduate student internships are typically 120 hours in a 15-week period. This equals two 6-hours days per week. The SkillBridge program is six months, which is a full-time schedule. The interns benefit from academic credits, real-world experience, and mentoring in another field. Our agency will benefit from their skills. We will start with the business and medical fields at South Alabama, as well as contact SkillBridge. We will begin with one intern and build from there. It was agreed this would be a good program and plans are to move forward.
- Director's Annual Service Rating – Chief Lovitte requested the Executive Committee and Mr. Adair move into an executive session to discuss his service rating. Director Battiste made a motion to adjourn into an executive session. Mr. Kerr seconded the motion, and the meeting went into executive session at 2:07 p.m. with adjournment immediately following.

ADJOURNMENT: The next meeting will be held on August 10th, 2022, at 1:30 p.m.

APPROVED AND SIGNED THIS 10th DAY OF August, 2022:

 
L. Battiste - Via Phone - W