



MOBILE COUNTY EMERGENCY MANAGEMENT AGENCY

7350 Zeigler Boulevard
Mobile, Alabama 36608
(251) 460-8000

EXECUTIVE COMMITTEE MINUTES

June 8, 2022

PRESENT:

Chief A. Shayne Lovitte, City of Saraland
Mr. Eddie Kerr, Mobile County
Executive Director Lawrence Battiste, City of Mobile
Mr. Ronnie Adair, MCEMA
Mr. Mike Evans, MCEMA
Mrs. Diane Murphy, MCEMA
Mrs. Renetta Thames, MCEMA

Chief Lovitte called the meeting to order at 1:30 p.m.

APPROVAL OF MAY 2022 MINUTES: Director Battiste made a motion to approve the May 2022 minutes; Mr. Kerr seconded the motion. The minutes were approved as presented.

APPROVAL OF MAY 2022 CHECK REGISTERS: Director Battiste made a motion to approve, which was seconded by Mr. Kerr. The May check registers were approved.

APPROVAL OF MAY 2022 FINANCIAL REPORTS: Mr. Kerr made a motion to approve the financial reports. Director Battiste seconded the motion, and the May financial reports were approved.

OLD BUSINESS:

- EOP Update – This project is moving along; there have been some more Team Meetings. Mr. Adair signed the first invoice from Hagerty which has been forwarded to the County Commission for payment. We have begun sending out the ESFs (Emergency Support Functions) to the municipalities. Hagerty is doing the basic plan, the annexes, and the actual tasks. As we get an updated ESF, it is sent to Hagerty. We should have a better, condensed, more precise product with less than 450 pages at the end.
- Storage Building Construction Project – McFarland Construction is still working on a proposal.
- COVID-19 HMGP Update – There have been no changes; everything is continuing.
- Signage Project – The sign is still in production. Wrico will give us several days' notice so the area can be cleared before installation.
- Personnel Actions – Mr. Evans introduced Ms. Laticia Fultz, who gave some background on her experience. June 30th will be Thad Burns' last day on our payroll. One more person will be brought on board from the current list soon.

- Resiliency Safety Summit – Alabama EMA, in conjunction with the University of Alabama, has held one in Montgomery and Birmingham. Huntsville will host the next one in July; Mobile is scheduled for October 20th at the Gulfquest Museum. It will bring together the Emergency Management team; not just the government team but the private partners, industry, LEPC, and non-profits. The format is a 6-hour seminar with various topics to be discussed. Our Poarch Creek Indian partners will be providing a box lunch. The morning session is set with Jason Beaman, the meteorologist in charge from Tallahassee, and Mr. Alan Seals. They will have a presentation about the changes in hurricanes in the Gulf, followed by a panel discussion. After lunch, the panel discussion will be COVID-related. We hope to have participants from Alabama and Mobile Public Health, as well as others who were involved in the COVID-19 response. Local elected officials will also be invited. Regional staff from other counties, as well as from the Florida panhandle and the Mississippi coast. There may be between 150 to 200 people in attendance. More information will follow.
- Hurricane Preparedness – Several organizations have asked for presentations. The Mass Care team will be meeting here in a couple of weeks. There was a discussion of a mock activation or meet and greet with the EOC representatives. It appears there are several new people in the municipalities. As far as the EOC, the generators will need to be topped off. Everything else is ready.
- FY 2022-23 Budget – The budget is level funding again for the new year. There have been some line-item movements. Chief Lovitte asked about the siren power under Recurring Charges decrease. There are 14 sirens remaining on the power bill and they are expected to be decommissioned within the next few months. With no further questions, Mr. Kerr made a motion to approve the FY 2023 budget. The motion was seconded by Director Battiste. The budget was unanimously approved.

NEW BUSINESS:

- RSA One-Time Lump Sum Payment to Retirees – Mr. Adair requested approval to pay this one-time retiree bonus to MCEMA's eight retirees, as it has been done in the past. The total cost is \$3,772. Director Battiste stated as far as he knows, the City has never paid the retiree bonus. Mr. Kerr said the County is ready to approve this payment. The City of Saraland passes them on a regular basis according to Chief Lovitte. The deadline for submission to RSA is August 31st and it will be paid in October. After discussion, it was agreed to hold over to the next meeting to allow Director Battiste to discuss with Mayor Stimpson.
- Employee Raise – Mr. Adair requested a 2.5% raise for MCEMA as the City and County have recently granted an increase. Director Battiste made a motion to move forward with this increase as the City did a COLA raise and is planning a Merit Raise in October. Mobile County granted a 2.5% Merit as did Saraland. Mr. Kerr seconded the motion to grant a 2.5% Merit increase which was unanimously approved.

ADJOURNMENT: The next meeting will be held on July 13th, 2022, at 1:30 p.m. With no further business to be discussed, Director Battiste made a motion to adjourn. The motion was seconded by Mr. Kerr, and the meeting was adjourned at 2:20 p.m.

APPROVED AND SIGNED THIS 13th DAY OF July, 2022:

R. M. Adair
A. Jones

Alan Seals
Eddiken