



MOBILE COUNTY EMERGENCY MANAGEMENT AGENCY

7350 Zeigler Boulevard
Mobile, Alabama 36608
(251) 460-8000

EXECUTIVE COMMITTEE MINUTES

October 12, 2022

PRESENT:

Chief A. Shayne Lovitte, City of Saraland
Executive Director Lawrence Battiste, City of Mobile
Mr. Eddie Kerr, Mobile County
Mr. Ronnie Adair, MCEMA
Mr. Mike Evans, MCEMA
Mrs. Diane Murphy, MCEMA

Chief Lovitte called the meeting to order at 1:30 p.m.

APPROVAL OF SEPTEMBER 2022 MINUTES: Director Battiste made a motion to approve the September 2022 minutes; Mr. Kerr seconded the motion. The minutes were approved as presented.

APPROVAL OF SEPTEMBER 2022 CHECK REGISTERS: Chief Lovitte asked about the Southern Linc payment; this invoice has some equipment purchases included. He recommended that we check with Mobile County Communications District the next time to see if they can assist with equipment. Director Battiste made a motion to approve, which was seconded by Mr. Kerr. The September check registers were approved.

APPROVAL OF SEPTEMBER 2022 FINANCIAL REPORTS: Mr. Kerr made a motion to approve the financial reports. Director Battiste seconded the motion, and the September financial reports were approved.

OLD BUSINESS:

- EOP Update – The EOP update is complete and Hagerty has sent the final document for review. We have not received the final invoice. Our intent is to go live on January 1, 2023. It will also be linked on our website and interested parties can request a sign-in to review the complete document. It looks different than it did; we incorporated a crosswalk with lifelines to Emergency Support Functions, which is a new FEMA item. There were different people involved with this update and additional groups were included in the input.
- Storage Building Construction Project – The contractor has applied for permits with the City of Mobile.
- Resiliency Safety Summit – It's about one week away and over 160 people are registered to attend. The speakers and panelists are locked down with topics; the Poarch Creek Indians have taken care of the snacks, drinks, and lunch orders. Alabama EMA will arrive Wednesday for lunch and set-up. The 2023 Summit has been delegated to Baldwin County EMA with a March timeframe.

- Siren Bid Update – The bid opening is October 18th and four companies have asked for information.

NEW BUSINESS:

- ALEA Grant Reimbursement – ALEA is now requiring us, as the grant sub-recipient, to reimburse the award recipient before we can be reimbursed. This applies to the FY 2020 and 2021 SHSGP grants only. Beginning with FY 2022 grants, the recipient will process their own application and reimbursement requests through the ALEA AGATE portal.
- Personnel Actions – Mr. Adair asked for a 5% COLA for all agency employees. Mr. Kerr stated that Mobile County Commission did grant a 5% COLA. Chief Lovitte asked for a motion to approve a 5% COLA. Director Battiste made a motion to approve the raise; the motion was seconded by Mr. Kerr and passed unanimously.

ADJOURNMENT: The next meeting will be held on November 9th, 2022, at 1:30 p.m. With no further business to be discussed, Chief Lovitte made a motion to adjourn the meeting. The motion was seconded by Director Battiste and the meeting adjourned at 1:48 p.m.

APPROVED AND SIGNED THIS 9th DAY OF November, 2022:







