



MOBILE COUNTY EMERGENCY MANAGEMENT AGENCY

7350 Zeigler Boulevard
Mobile, Alabama 36608
(251) 460-8000

EXECUTIVE COMMITTEE MINUTES

September 14, 2022

PRESENT:

Chief A. Shayne Lovitte, City of Saraland
Executive Director Lawrence Battiste, City of Mobile
Mr. Ronnie Adair, MCEMA
Mr. Mike Evans, MCEMA
Mrs. Diane Murphy, MCEMA
Mrs. Renetta Thames, MCEMA
Mr. Eddie Kerr, Mobile County VIA Phone-in

Chief Lovitte called the meeting to order at 1:32 p.m.

APPROVAL OF AUGUST 2022 MINUTES: Director Battiste pointed out that on the August minutes, under Approval of July Financial Reports, it should read Mr. Kerr made a motion which was seconded by Director Battiste. Director Battiste made a motion to approve the August 2022 minutes with correction; Mr. Kerr seconded the motion. The minutes were approved as corrected.

APPROVAL OF AUGUST 2022 CHECK REGISTERS: Director Battiste asked a question about the payment to Retif Fuel; Mr. Adair stated the generators run for a weekly test period. Director Battiste made a motion to approve, which was seconded by Mr. Kerr. The August check registers were approved.

APPROVAL OF AUGUST 2022 FINANCIAL REPORTS: Director Battiste made a motion to approve the financial reports. Mr. Kerr seconded the motion, and the August financial reports were approved.

OLD BUSINESS:


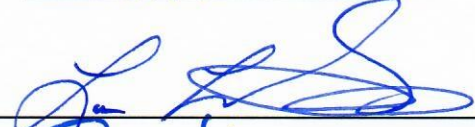

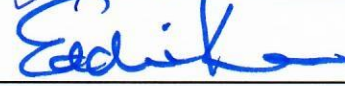
- EOP Update – Mr. Evans reported the update is approximately 98% complete. Hagerty has uploaded all documents for review and our staff is working to have their review finished by the end of this month. Once final approval is given, Hagerty will publish it electronically, probably on January 1, 2023. It will also be linked on our website and interested parties can request a sign-in to review the complete document.
- Storage Building Construction Project – The survey crew came last week. The contractor should be breaking ground on the slab soon.
- Resiliency Safety Summit – Alabama EMA has begun emailing invitations and about 100 people are already signed up. The lunch has been sponsored by a vendor and we are currently refining the speaker topics.

NEW BUSINESS:

- MCPB Incentive/Bonus Letter for 2023 – The annual letter is ready to submit to MCPB to cover any bonus or incentives for FY 2023. Director Battiste made a motion to approve this submission, which was seconded by Mr. Kerr. The motion passed unanimously.
- FY2021 Financial Audit Draft – A draft of the FY2021 Financial Statement audit was distributed. There were no exceptions or issues noted during the audit.
- Siren Removal – We have a bid out for the removal of the sirens and there are five interested parties. There should be an update next month.

ADJOURNMENT: The next meeting will be held on October 12th, 2022, at 1:30 p.m. With no further business to be discussed, Chief Lovitte made a motion to adjourn the meeting. The motion was seconded by Director Battiste and the meeting adjourned.

APPROVED AND SIGNED THIS 12th DAY OF October, 2022:

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