



MOBILE COUNTY EMERGENCY MANAGEMENT AGENCY

7350 Zeigler Boulevard
Mobile, Alabama 36608
(251) 460-8000

EXECUTIVE COMMITTEE MINUTES

December 13, 2023

PRESENT:

Chief A. Shayne Lovitte, City of Saraland
Executive Director James DeLapp, City of Mobile
Mr. Eddie Kerr, Mobile County Commission (via phone)
Mr. Mike Evans, MCEMA
Mr. Doug Cooper, MCEMA
Mrs. Diane Murphy, MCEMA
Mrs. Renetta Thames, MCEMA
Ms. Sharon Counts, MCEMA
Ms. Sherry Crush, MCEMA

Chief Lovitte called the meeting to order at 1:31 p.m.

APPROVAL OF NOVEMBER 2023 MINUTES: Chief Lovitte motioned to approve the November 2023 minutes, which Director DeLapp seconded. The minutes were approved as presented.

APPROVAL OF NOVEMBER 2023 CHECK REGISTERS: Director DeLapp made a motion to approve, which Chief Lovitte seconded. The November check registers were approved.

APPROVAL OF NOVEMBER 2023 FINANCIAL REPORTS: The bank statement, balance sheet, Profit vs. Loss, and Budget vs. Actual report for November 2023 was approved. Director DeLapp motioned to approve the financial reports, which Chief Lovitte seconded.

OLD BUSINESS:

- Warehouse Construction Project – The general contractor repaired the retention pond, but there are still issues with the water's outfall. Per Doug Cooper, the contractor has been called to review these unresolved issues. The concrete bollards installment is still pending; will proceed with this add-on once all quotes are received.
- On December 7, 2023, MCEMA hosted the ALDOT's Federal Relief Program to assist the local jurisdictions in receiving reimbursements for road repairs due to accidents; Director DeLapp said it was a very productive meeting.
- Personnel Update – Diane Murphy's official retirement date will be January 1, 2024; during the meeting, she was presented with a plaque for her years of service.

NEW BUSINESS:

- Sherry Crush, Director of Plans & Operations, presented the new Duty Officers Dashboard and discussed dispatching the on-call Duty Officer to the scene during an emergency.
- Sherry Crush also gave an update on the newly elected board of the Local Emergency Planning Committee, along with the most recent update. She said an LEPC rep would attend and update the EMA Board at an upcoming meeting.
- Director Mike Evans discussed hosting the Authority Board Meeting at MCEMA with a March-April timeline before the 2024 hurricane season.

ADJOURNMENT: With no further business to be discussed, Chief Lovitte motioned to adjourn. Director DeLapp seconded the motion, and the meeting adjourned at 1:55 p.m. The next session will be held on January 10th, 2023, at 1:30 p.m.

APPROVED AND SIGNED THIS _____ DAY OF _____ 2023:

