



MOBILE COUNTY

LOCAL EMERGENCY PLANNING COMMITTEE

Meeting minutes from January 11, 2024

Attendees: (36)

| | | |
|-----------------------------------|-----------------------------|------------------------------------|
| Chief Frank Byrd, Chair | Jennifer Tremayne, Co-Chair | Laticia Fultz, Secretary |
| Doug Cooper, Deputy Dir. MCEMA | | Sherry Crush, MCEMA Dir. P&O |
| Latosia Turnbough, MCHD | | Michael Cofer, PVS DX, INC. |
| Gary Weiss, HEPACO | | Debbie Bryars, USA |
| Roger Croley, USA | | Shannon Faye, MCHD |
| Brittany Edmondson, MCHD | | Kim Bouler, MCEMA |
| Brian Phelan, Red Cross | | Renee Johnston, Nouryon |
| Tim Thomas, Amvac Chemical | | Lindsay Lum, United Way SW Alabama |
| Sam Cunningham, Evonik | | Clifford Favereau, DHS-CISA |
| David Hart, DHS | | Curt Hunt, Austal USA |
| Jonathan Toler, Evonik | | Jason Grimes, Olin Corp. |
| William Carroll, Mobile Infirmery | | Blake Thomas, Austal USA |
| Brian Austin, SSAB Alabama | | Philip Culver, Mobile Paint |
| Johnny Finchum, Vertex | | John Purvis, Vertex |
| Mitch Davis, Advansix | | Lyndon Peters, Springhill |
| Mike Dillaber, MCEMA | | Jason White, ALDOT |
| Marcelles Prather INEOS Phenol | | Derek Gillis, Hawkins Inc. |
| Jamey Greer, USA Health | | |

- **Meeting called to order at 1:04 pm by Chairman Frank Byrd**
- **Review of October meeting minutes and invitation to approve: Shannon Faye made the motion to approve, and Roger Croley seconded the motion - all agreed.**

Old Business:

- a) Latosia Turnbough with the Healthcare Coalition spoke again of the upcoming Chemical Exercise in April they will have with Vigilant Guard and asked for input from the local chemical industries as the expectation for the exercise is to be as realistic as possible. This will be a “functional” TTX.
 - Ms. Turnbough also spoke of the TEEEX course MGT418 they will sponsor January 24-25 at CDHP, USA Campus and spoke of the benefit of having emergency response plans, AARs, and Gap and Capabilities reviewed.
- b) Those who haven’t already done so, were encouraged to return the LEPC Membership Update forms identifying the primary and secondary representatives for their Company/Organization so we would have accountability and information for voting purposes.

New Business:

- a. **Introductions** around the room
 - **Guest Speakers:**
David Hart, DHS provided a PowerPoint presentation on the CHEMLOCK Program
Clifford Favereau, DHS-CISA provided a PowerPoint presentation on Operation Flashpoint
Chair, Frank Byrd invited LEPC members to contact the Board with suggestions for guest speakers they would like to see present at future LEPC meetings.
- b. **2024 LEPC meeting times discussed**, and the members were given the opportunity to change the time of the meeting, but everyone agreed by a show of hands to keep the meeting times at 1:00 pm. Therefore, the 2024 meeting schedule shall remain:
 - Thursday, April 11, 2024 (1:00 pm)
 - Thursday, July 11, 2024 (1:00 pm), and
 - Thursday, October 10, 2024 (1:00pm)
- c. **Subcommittees were introduced and the need for individuals to Chair the subcommittees** was discussed.
 - Training & Exercise – Kim Bouler, Chair
 - Membership & Public Relations – Jennifer Tremayne, Chair
 - Response Capabilities – Chair needed.
 - Planning – Chair needed.

Response Capabilities and Planning will be discussed at the next meeting with those in attendance asked to think about it or tell someone within their organization about the need that may be able to assist.
- d. (e) There was discussion of assessing an annual LEPC Membership fee in accordance with page 6 of the Operating Rules/Bylaws adopted at the October 26, 2023 meeting.
 - It was noted the adoption/promulgation page was dated October 26, 2024, and that has since been corrected with the amended Operating Rules/Bylaws sent to those on the LEPC email notification list as well as posted to the LEPC tab on the Mobile County Emergency Management Agency's website.
 - Mr. Gary Weiss, HEPACO, made a motion that Industry, Organizations, and Groups be assessed the \$100 annual membership fee but no fee for individuals willing to participate be assessed.
 - It was also noted that some groups because of their tax/grant status would be unable to pay an annual membership fee. Shannon Faye, MCHD, suggested an in-kind contribution could be made for those groups.
 - Curt Hunt, Austal USA, seconded the motion for approval of the \$100 annual membership fee for Industry, Organizations, and Groups and all approved by a show of hands.

Finance Report:

Given by Doug Cooper for Treasurer Mike Evans noting the LEPC account balance being \$2,759.37.

Incidents:

Reported by Doug Cooper and Sherry Crush as minor fuel spills typically due to equipment malfunction and nothing of significance to report.

Motion to Adjourn:

Doug Cooper at 2:28 pm, seconded by Chair Frank Byrd and all approved saying, "Aye".

Minutes approved on April 11, 2024 at LEPC quarterly meeting. Motion to approve was made by Gary Weiss (Hepaco) and seconded by Roger Croley (USA), and all approved.

**Witnessed: Laticia Fultz
LEPC Secretary**